



VANCOUVER VIKINGS

Assistant Coach Application | 2018

Position: Vancouver Vikings Assistant Summer Swimming Coach 2018

Term: Summer 2018 | April 30 – August 19

Job Description: Please see below.

Application: Please send your cover letter, resume, and availabilities electronically to the attention of:

- Shane Gunther, Vikings Vice President: vp@vancouvervikings.com
- Jonathan Kraft, Vikings Head Coach: headcoach@vancouvervikings.com

Closing Date: Saturday April 14, 2018.

Assistant Coach | Job Description:

A Vikings Assistant Coach will be assigned to a Jr, MV1 or MV2 group and will be responsible to support the Group Coach with daily coaching tasks. The Assistant Coach will attend 3 practices per week with their assigned developmental group. They will be supporting the overall vision of the staff and the club, and will be a professional and positive role model at all times. The principle objective of the Assistant Coach is to support the group coach and create a fun and inviting learning environment to ensure a positive member experience, while at the same time, motivating participants to attain their best performance and continually strive for excellence.

Major Duties & Responsibilities:

Coaching:

1. Support the Group Coach in maintaining overall deck safety of swimmers during training and at swim meets.
2. Coach from both in and out of the water, to demonstrate technique and support swimmers. Coaching in the water is at the discretion of the Group Coach.
3. Develop and educate yourself on ways to be a more effective coach, which will include mentorship from the Group Coach and Head Coach as well as participating in the May Stroke clinic and workshops that may be available.
4. To complete the Vikings Assistant Coaching educational curriculum on a weekly basis completing all 11 weeks of the curriculum.
5. Demonstrate leadership by treating your swimmers, their parents, and other coaches with

professionalism on deck and away from the pool, as well as being an appropriate model for behavior and language while at swim meets, practices and any other time one is representing the Vikings.

6. Communicate effectively, including, but not limited to, relaying accurate and relevant information to swimmers in one's group and their parents; providing effective feedback to all swimmers in your group about their performances in practice and at meets; and openly discussing with one's Group Coach the practice strategies of the assigned group.

10. Be a positive role model for the swimmers of Vikings by adhering to the values of the club and the Head Coach, reflecting these values during practices and at meets, providing an engaging and appropriate learning environment, and being an active leader for your group and for Vikings as a whole.

Meets:

1. Potentially attend swim meets as requested by the Head or Group Coach.
2. Participate and/or lead club cheers as requested, and otherwise be an active member in the cheer.
3. Support Group Coaches tracking swimmer progression through splits and notes.

Communication:

1. Maintain professional relationships with the Head Coach and Group Coach through timely and appropriate written, spoken and electronic communication.
2. Ensure respectful & positive communication to all swimmers in the assigned group.

Administration:

1. Attend all coaches' meetings as requested by the Head Coach.
 - a. First mandatory meeting will be held on April 26th or 29th, 2018.
2. Meet with assigned Group Coach to:
 - a. Maintain open and effective communication.
 - b. Formulate, record, and evaluate workout plans.
 - c. Evaluate the progress and development of each swimmer.
 - d. Document discipline problems or inappropriate behavior by a swimmer including but not limited to physical and/or verbal actions that create an environment that is distracting or not conducive to the group's learning.

- e. Continue to develop technical & leadership skills as a swim coach.
3. Maintain a written record of any Junior Leader's attendance and participation at a practice, specifying the time they have spent working with the group. This is to be forwarded to the Coach that heads the Junior Leading program.
5. Read and be aware of all Vikings policies.
6. Support the staff/club vision as presented by the Head Coach and Coaching Committee.
7. Read through the complete Coaches' Handbook and become aware of its contents that pertain to the Assistant Coaches' role.

Other:

1. Participate in club activities and functions which are designed to foster and promote a feeling of team spirit and enthusiasm among the swimmers in Vikings.
2. Attend educational and information meetings or clinics held by the club or its coaching team.
3. Be a positive role model and demonstrate a high level of energy and commitment to your swimmers throughout the season.

Qualifications:

- Minimum 1-year coaching experience in a volunteer or paid position.
- Certifications related to swimming instruction, safety and lifesaving. (Highly recommended)
- Recommendation from past swim coach.
- Minimum of 4 years swimming experience.
- NCCP level 1 Certification (Encouraged)

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Jonathan Kraft, Vikings Head Coach: headcoach@vancouvervikings.com